

## Business Organization Section, Chair

The general duties of the Business Organizations Section Chair:

- Provide overall direction and leadership to the Section.
- Schedule and participate in regular Section Chair meetings during the year to plan for the annual conference
- Develop a quality program specific to the Section for the annual conference;
- Work with the President to secure conference speakers
- Administer, facilitate, and encourage participation in the Section's listserve discussions and topics.
- Participate on the Website Advisory Committee and Membership Committee
- Prepare succession plan for the next Section Chair

### **Patricia Viverto**

*Director of Business Services  
Office of the Secretary of State  
State of Arizona*

