

February 3, 2015



Dear Friends,

With the theme of "Georgia On My Mind," the 38th Annual IACA Conference will soon be upon us! On behalf of the Board of Directors of the International Association of Commercial Administrators, I cordially invite you to join us in Savannah, Georgia, Sunday, May 17 through Thursday, May 21, 2015 at the beautiful Hyatt Regency Savannah, centrally located in the heart of Old Savannah and the Savannah River. The Annual Conference is IACA's marquee event for collaborating, sharing and developing best practices to improve filing offices' efficiency.

Conference Registration • Registration is now open for the 38th Annual Conference. Please go to [2015 IACA Conference Registration](#) to register. Enter your email address, registrant type then follow the prompts to complete your registration. Payment of the registration fee can be made by check or credit card. If paying by check, print your completed registration and mail it with payment to IACA's address printed on the registration form. **The early conference registration discount will apply until April 30, 2015.**

Hotel Reservations • Hotel accommodations must be made separately through the Hyatt Regency Savannah. A special conference rate of \$149.00 USD (plus taxes and surcharges) per room each night, is available for conference attendees. You may make reservations here [Hyatt Regency Savannah](#). The conference rate, which is guaranteed until **April 15, 2015**, is also available for 2 nights prior and 2 nights after the conference (based on availability), if you wish to extend your stay and explore Savannah. If you prefer, you may call the hotel's Central Reservations at 1-888-421-1442 (North America) or 1-402-592-6464 (International) and request the group by name: IACA 2015 Savannah. Accommodations are not included in the conference registration fee.

What To Expect • Expect to be educated, entertained and immersed in true classic southern hospitality! The ever-popular "IACA Roll Call" will kick things off Monday morning. We have a full, robust agenda planned that will not only inform but will allow you the opportunity to network and share ideas. We will also experience Savannah's rich history and culture with some wonderful evening events. For more details on session topics, please go to the [Savannah Conference](#) page and select "Coming Attractions."

For additional information or assistance, please feel free to contact me or any other member of the Board of Directors. I look forward to seeing you in Savannah!

Sincerely,

A handwritten signature in blue ink that reads "Mike Smith". The signature is fluid and cursive, with the first name "Mike" being larger and more prominent than the last name "Smith".

Mike Smith
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