



Insider's Guide to Making the Most of the 42nd Annual IACA Conference May 19 – 23, 2019 ♣ New Orleans, Louisiana

Check out the agenda: Decide which sessions you want to attend and prepare some questions you would like answered. It is usually helpful to check with others in your office for their thoughts and questions as well.

Ask Another Member of Your Jurisdiction: Who has attended the conference in the past to accompany you to the President's Reception. IACA is a friendly group but a familiar face brings confidence and may help with introductions. If you are traveling alone please feel free to introduce yourself to a board member who will be happy to introduce you to other attendees.

Recommended Clothes: Meeting rooms may run chilly so please bring a sweater or light jacket to wear during the day. It is *highly* recommended that you wear closed-toe shoes when on Bourbon Street. Evening events are generally casual attire.

Weather for Week: New Orleans runs quite warm in May. Please anticipate weather from the low 70s in the evening to high 80s during the day. Most of the evening events are casual attire.

Download the App: Prior to the conference, information will be sent via email detailing the app. Have this ready so that you can hit the ground running. This will also allow you to provide immediate feedback after each session.

Join the Conversation

#IACA2019



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Conference Swag: Leave extra room in your suitcase for conference materials and souvenirs. There are usually complimentary goodies from the host jurisdiction.



Preparing for the Conference

Meals: All meals are provided with registration. Meals are a great time to network and meet people from all over the world. Sit with different individuals to broaden your friendship base and knowledge level. If traveling with a guest, please make sure to complete a separate registration and include their meals on that form.

Plan to Attend the Annual Business Meeting: This meeting is held on Thursday, from 9:15 am - 10:15 am. This is your organization and the Business Meeting is your chance to be heard.

Roll Call: is always ranked as one of the most useful sessions. This is an opportunity for a delegate from each jurisdiction to present a 1-2 minute update on the accomplishments and goals for the upcoming year. We will also hear a word from each of our partners. Attendees should spend time before the conference planning what is to be shared if you are chosen to present for your jurisdiction. Please be concise!



Evening Events

Sunday – Presidents Reception in the St. Charles Ballroom: The Presidents Reception is intended to welcome you to Louisiana. Beer, wine and heavy hors d'oeuvres will be served. Business attire is recommended.

Monday – Cabildo Museum: Enjoy an evening at the historical museum housing many of Louisiana's treasures. Cocktails and heavy hors d'oeuvres will be served. Casual attire is recommended.

Tuesday – Riverboat: We will enjoy a taste of New Orleans during a sit down dinner with cocktails on a Riverboat cruise. Casual attire recommended.

Wednesday – Free Evening: Dinner on your own. Everyone will enjoy a free evening in New Orleans seeing the sights and enjoying the local cuisine.

Thursday – Bourbon Vieux: The conference closes with good music and good food. Cocktails and heavy hors d'oeuvres will be served. Casual attire is recommended.

Hospitality Suite: Sunday 9:00 pm – 11:00 pm; Monday 9:30 pm – 11:30 pm; Tuesday 10:00 pm – 12:00 am. The conference is all about making connections with individuals who do the same job as you, putting faces with names, and having a contact to email or call with issues. The hospitality suite is a great place to network, make friends, and relax after the evening event is over. It is very informal, with drinks and snacks provided.