

Topic: Online annual report questions

Question by: Penney Barker

Jurisdiction: West Virginia

Date: November 7, 2013

Jurisdiction	Question(s)
	<p>Just a couple questions to those of you who allow for online filings of annual reports.</p> <ol style="list-style-type: none"> 1. Do you require a user ID and password to file an annual report online? 2. What information is required to register an annual report online (ie. PIN, control number, organization ID, etc.) 3. Do you require a user ID and password to register a new business online?
Manitoba	
Corporations Canada	
Alabama	
Alaska	
Arizona	<ol style="list-style-type: none"> 1.) No 2.) No special information is required. The online filing option is a button on the entity's page on our website, and anyone can access the entity's page with a name search. 3.) We do not currently have the capability of online filing for entity formation.
Arkansas	
California	
Colorado	<ol style="list-style-type: none"> 1.) Colorado doesn't require a user ID or password to file any business entity filing, including periodic reports, unless someone on behalf of a particular entity has signed up for Secured Business Filing protection. Then that protection allows only the appropriate person(s) with a password to file for that entity. 2.) The filer needs to locate the record of the appropriate entity by either searching by entity name or the entity ID number. For entities that have signed up for email reminder notices, we include a link to the entity summary page in the body of the email that is for the entity that is being sent the reminder. 3.) No
Connecticut	

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Delaware	<ol style="list-style-type: none"> 1.) Yes, if the payment method is Depository Account, no if by credit card or ACH 2.) Delaware's file number for the corporation 3.) n/a
District of Columbia	<ol style="list-style-type: none"> 1.) Yes 2.) Name or File Number 3.) Yes
Florida	
Georgia	
Hawaii	<ol style="list-style-type: none"> 1.) No 2.) To file an annual report online, you would need the entity's file number 3.) Yes
Idaho	
Illinois	
Indiana	<p>These responses are based on the current system. The new system will be configured to have user names and passwords.</p> <ol style="list-style-type: none"> 1.) No. Some users have subscriber accounts that require an ID and password. However, anyone can file using a credit card for payment without entering a user ID or password. 2.) The filer could search the entity they are going to file a report on by name or organization ID 3.) We do not require a user ID and password to register new business entities.
Iowa	
Kansas	
Kentucky	
Louisiana	<ol style="list-style-type: none"> 1.) No 2.) We require the entities file number and a Renewal ID number issued by our office 3.) No
Maine	
Maryland	

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Massachusetts	<ol style="list-style-type: none"> 1.) Yes, each entity is assigned a Customer Id and Pin Number, which they use to file any electronic filings, including annual reports. 2.) The Customer Id and Pin number is all that is required to enter the entity's online filing system and file an annual report. 3.) No. The entity is formed and upon formation is assigned a Customer Id and Pin Number.
Michigan	<ol style="list-style-type: none"> 1.) No 2.) Entity ID Number 3.) N/A
Minnesota	
Mississippi	
Missouri	<ol style="list-style-type: none"> 1.) We do not require a user ID and password to file an annual or biennial report online. 2.) The corporate charter number which is issued by our office and a credit card 3.) We do not requires a user ID and password to register a new business online either. Currently, Missouri only has two, LLC's and Fictitious Registrations.
Montana	<ol style="list-style-type: none"> 1.) No. The report is accessed either using the entity name or file number. The customer can pay by card, no PIN or username / password / ID required. 2.) All that is required is the entity name or Folder ID to access the report. When the report is filed the person filing includes an e-mail address. 3.) At this time Montana does not have on-line filing for new business entities, so no user ID or Password is required when a new company is filed
Nebraska	
Nevada	
New Hampshire	
New Jersey	
New Mexico	
New York	

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North Carolina	<ol style="list-style-type: none"> 1.) No 2.) No information is needed. 3.) North Carolina does not have online filing of creation documents. We do have an online submission of documents however and the filer needs to log on to their account to upload a pdf document and submit electronically.
North Dakota	
Ohio	
Oklahoma	
Oregon	<ol style="list-style-type: none"> 1.) No, but you can go through your account if you wish. If you do, a copy of the filing is emailed to you. Otherwise, not 2.) The business name is the minimal, but the registry number is what we go by. If you do use your account to file, you will need your user name and password. 3.) Yes. You create an account and then you can file as many businesses in that account as you wish.
Pennsylvania	
Rhode Island	<ol style="list-style-type: none"> 1.) Yes 2.) Customer ID# and PIN 3.) No. Once the original filing is recorded a CID/PIN is issued for all future filings.
South Carolina	
South Dakota	
Tennessee	

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Texas	<ol style="list-style-type: none"> 1.) Online filings generally require a user ID and password. However, we provide a FastTrack option for report filings. Remember that for-profit corporations and LLCs in Texas do not file annual reports with the SOS. Professional associations do file an annual statement with the SOS and nonprofit corporations and limited partnerships file periodic reports (not more often than once every four years). For the annual statements and the periodic reports, we send a notice of the necessity of filing the report along with the user id and password which is a variation of the name and the SOS file number. With FastTrack, the only online transaction that can be processed is a report. 2.) Name and File Number 3.) All other online filings, including certificates of formation to create new Texas businesses require a user ID and password.
Utah	<ol style="list-style-type: none"> 1.) we require the entity file number and a renewal ID number (which changes from year to year 2.) You only need to use the entity ID and renewal ID to renew. The system populates the rest. there is an opportunity to update information at that time also 3.) You would create a login account for our account management system for new entities. All the online systems are being migrated to this account system.
Vermont	
Virginia	<ol style="list-style-type: none"> 1.) Yes. The user ID is an email address. 2.) User ID and password. 3.) Yes
Washington	<ol style="list-style-type: none"> 1.) Profit entity annual reports are processed with Business License Service acting as our agent. When notice is mailed it includes an auto generated password. If the password is lost there is an automated “lost password” process to retrieve one via email. 2.) What we call a Unified Business Identifier (UBI) is a 9 digit number used by the 4 primary business related agencies. 3.) Legal entity registration does not require a “log in profile”, but when filing for business licensing one is required.

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West Virginia	
Wisconsin	1.) No 2.) They need their Entity ID number with this Department. 3.) No
Wyoming	

Additional comments:

Full text of email:

Good afternoon all,

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1. Do you require a user ID and password to file an annual report online?
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3. Do you require a user ID and password to register a new business online?

Thanks for your help,

Penney Barker, Manager

Business and Licensing Division

West Virginia Secretary of State's Office