

Topic: After Filing  
 Question by: Tom Wrosch  
 Jurisdiction: Oregon  
 Date: February 20, 2013

Jurisdiction	Question(s)
	<p>We are considering a kind of Welcome packet/Next Steps pdf distributed to new businesses after they file online with us. The idea is we would both put them in touch with agencies that can help them grow their businesses, and let them know the next steps (organizational meeting, bylaws, records location) they need to do to comply with the business statutes.</p> <p>Vermont has a helpful guide to "After Incorporation"; does anybody else do this? Examples/links would be most appreciated, and any tips or lessons learned gratefully absorbed.</p>
<b>Manitoba</b>	
<b>Corporations Canada</b>	
<b>Alabama</b>	
<b>Alaska</b>	
<b>Arizona</b>	
<b>Arkansas</b>	
<b>California</b>	<p>The California Secretary of State's Office, at the time of filing for both newly formed corporations and limited liability corporations, returns to the submitter a one page "Welcome to California" letter along with the requested entity specific filed documentation. Topics covered in the letters include timing requirements for filing the Statement of Information with the California Secretary of State's Office as well as a short segment regarding Other Business Information and Resources. In support of Governor Brown's Green Initiative newly created entities are directed to the California Secretary of State's Business Resource webpage at <a href="http://www.sos.ca.gov/business/be/resources.htm">www.sos.ca.gov/business/be/resources.htm</a></p>
<b>Colorado</b>	<p>Colorado has a link on our website entitled Checklist for New Businesses which is on our Business Organizations homepage under Help &amp; Resources: <a href="http://www.sos.state.co.us/pubs/business/businessChecklist.html">http://www.sos.state.co.us/pubs/business/businessChecklist.html</a></p> <p>This list has a lot of information including links to other agencies.</p>
<b>Connecticut</b>	
<b>Delaware</b>	

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<b>District of Columbia</b>	<p>In the District of Columbia we have one good resource for business regulatory compliance – <a href="http://www.brc.dc.gov">www.brc.dc.gov</a> (Business Resource Center). Many agencies contribute to that website.</p>
<b>Florida</b>	<p>The Florida Department of State provides the following links on our website:</p> <p><a href="http://www.sunbiz.org/startbus.html">http://www.sunbiz.org/startbus.html</a></p> <p><a href="http://www.floridatrend.com/small-business">http://www.floridatrend.com/small-business</a></p>
<b>Georgia</b>	
<b>Hawaii</b>	<p>In Hawaii, after registration we provide a information sheet on the statute requirements.</p>
<b>Idaho</b>	
<b>Illinois</b>	
<b>Indiana</b>	
<b>Iowa</b>	
<b>Kansas</b>	
<b>Kentucky</b>	
<b>Louisiana</b>	<p>Louisiana does not send out a packet but we do have a checklist online customers can complete to receive a customized list of the agencies they may need to contact. This is a link to our checklist: <a href="http://www.sos.la.gov/tabid/98/Default.aspx">http://www.sos.la.gov/tabid/98/Default.aspx</a></p>
<b>Maine</b>	
<b>Maryland</b>	
<b>Massachusetts</b>	

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<b>Michigan</b>	<p>Michigan does not provide such a publication to entities after they form; however, we do have a variety of publications/guidelines available on our website that may prove helpful to customers. We have publications/guidelines (all of our forms and instructions are also available online) addressing the following topics:</p> <ul style="list-style-type: none"> <li>• Dissolution</li> <li>• Choosing a Business Name</li> <li>• Common Problems Filing Articles of Incorporation</li> <li>• Digital Signatures</li> <li>• Entrepreneur’s Guide</li> <li>• Issues to Consider Before Electing to Convert from a C Corporation to a Limited Liability Company or Before Electing S Corporation Status</li> <li>• Name Availability Guidelines</li> <li>• Restricted Word List</li> </ul>
<b>Minnesota</b>	
<b>Mississippi</b>	
<b>Missouri</b>	
<b>Montana</b>	<p>The Montana Chamber of Commerce offers a lot of information for starting businesses, <a href="http://www.montanachamber.com/">http://www.montanachamber.com/</a> that can help them establish business contacts so the information is available here with simple online searches.</p>
<b>Nebraska</b>	
<b>Nevada</b>	
<b>New Hampshire</b>	<p>A few state agencies, here in NH, have worked together &amp; provided us with a pamphlet of information that we mail out. Right now we send out information from the Departments of Revenue Administration, Labor, Employment Security, Resources &amp; Economic Development.</p>

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<b>New Jersey</b>	
<b>New Mexico</b>	
<b>New York</b>	
<b>North Carolina</b>	<p>North Carolina doesn't have a check list online, but there is a listing in the frequently asked questions about "what comes next." We also provide the documents attached below to a new entity with the filed documents. These inserts were created in partnership with the Industrial Commission, the Employment Security Commission, the Department of Revenue and the Secretary of State's Office for new businesses. There are three different types because the Secretary of State information is by entity type and refers to when the annual report is due. Other than that, they are all the same.</p>
<b>North Dakota</b>	
<b>Ohio</b>	<p>Yes – Ohio sends a checklist to all new business registrants after they file in our office</p>
<b>Oklahoma</b>	<p>At the present time Oklahoma does not distribute such a packet. However we are interested in doing so and would like to see what other states are doing also.</p>
<b>Oregon</b>	
<b>Pennsylvania</b>	<p>Our office does not send out a welcome packet. The online filing in PA is a joint process with all the necessary agencies. With paper filings we send taxpayer information to the Department of Revenue and they will send out a packet that provides additional information.</p>
<b>Rhode Island</b>	
<b>South Carolina</b>	
<b>South Dakota</b>	
<b>Tennessee</b>	

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<b>Texas</b>	<p>We have web pages with startup information:</p> <p>Selecting a Business Structure <a href="http://www.sos.state.tx.us/corp/businessstructure.shtml">http://www.sos.state.tx.us/corp/businessstructure.shtml</a></p> <p>Guides &amp; Resources <a href="http://www.sos.state.tx.us/corp/related.shtml">http://www.sos.state.tx.us/corp/related.shtml</a></p> <p>Employer &amp; Tax Information <a href="http://www.sos.state.tx.us/corp/tax.shtml">http://www.sos.state.tx.us/corp/tax.shtml</a></p>
<b>Utah</b>	
<b>Vermont</b>	
<b>Virginia</b>	<p>In Virginia, we send an email to the online filers of new Virginia corporations and LLCs, inviting them to inspect our Notice to New Businesses at <a href="http://www.scc.virginia.gov/clk/begin.aspx">http://www.scc.virginia.gov/clk/begin.aspx</a> . The Notice deals primarily with future activities with our office, but the webpage also includes links to other agencies and resources.</p>
<b>Washington</b>	<p>In Washington State we mail out a packet to new registrations that often contains the conformed copies of the registration or articles, the appropriate certificate, and a cover sheet that welcomes them with Washington including friendly reminders to contact business licensing and to keep track of their annual reports.</p> <p>With our new system we plan to deliver these items electronically, but will still have some type welcome, reminder, and helpful hints.</p>
<b>West Virginia</b>	
<b>Wisconsin</b>	<p>Our office doesn't send out a packet. Wisconsin has a portal that includes a Business Wizard people can use for information on starting a business.</p> <p><a href="http://ww2.wisconsin.gov/state/wizard/app/LoadIntro">http://ww2.wisconsin.gov/state/wizard/app/LoadIntro</a></p> <p>On our website, we have links to several other websites as Business Creation Resources.</p> <p><a href="http://www.wdfr.org/BusinessCreationResources">http://www.wdfr.org/BusinessCreationResources</a></p>
<b>Wyoming</b>	

**Additional comments:**

**Full text of email:**

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Thanks,

Tom

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