

**I A C A**

**International Association  
of  
Commercial Administrators**



**2010 Directory**

# **International Association of Commercial Administrators**

## **2009-2010 Officers**

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# Alabama

General Information	334/242-7200	UCC	334/242-5324
Corporations	334/242-5324	Trademarks	334/242-5325
Name Availability	334/242-5324	Notaries	334/242-7205
Annual Reports	334/353-7923	Limited Partnerships	334/242-5324
Corporations Fax	334/240-3138		

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Notaries 602/542-4758  
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Corporations - General Information 602/542-3026  
Annual Reports 602/542-3285  
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UCC Searches & Inquiries 501/682-5078  
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Name Reservations 250/356-2893

**Personal Property Registry** 250/952-7976

OneStop Business Registry 250/356-1198

## Manufactured Home Registry

MHR Registration 250/952-7976  
Fax - Management 250/356-9422

MHR Search 250/952-7976  
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Licensing/Notaries 303/894-2200, press 4  
UCC 303/894-2200, press 2  
Administration 303/894-2200, press 5

Business Entities, Tradenames  
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(Business Filings Only) 860/509-6003  
Website: [www.sots.state.ct.us](http://www.sots.state.ct.us)

Business Information Line 860/509-6002  
Fax Forms--Directory 860/509-6080  
Research & Response Unit  
(UCC, copies, certificates) 860/509-6004

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## Florida

Domestic/Profit & Non-Profit 850/245-6052  
Amendments/Dissolutions/Mergers 850/245-6050  
Fictitious Names 850/245-6058  
Annual Reports 850/245-6056  
Bureau of Commercial  
Recordings' Fax 850/245-6013

Trademarks/LLCs/Partnerships 850/245-6051  
Foreign Qualifications 850/245-6062  
Certification 850/245-6053  
Reinstatements 850/245-6059  
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UCC documents are not filed by the Florida Department of State, Division of Corporations. The UCC process has been outsourced. The address and phone number is:

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Tallahassee, Florida 32314  
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# Georgia

## Secretary of State

Name Reservations      georgiacorporations.org  
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# Guam

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Fax      671/472-2643

UCC Information      671/475-1843/4/5

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# Hawaii

## Business Registration Division

General Information 808/586-2727  
Name Availability 808/586-2727  
Limited Partnerships 808/586-2727  
Broker/Dealers 808/586-2722  
Fax 808/586-2733

Corporations Section 808/586-2727  
Annual Reports 808/586-2727  
Securities Salespersons 808/586-2730  
Securities Offering/Franchise 808/586-2722

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## Bureau of Conveyances

UCC Information 808/587-0154

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# Idaho

General Information 208/334-2300  
Limited Partnerships 208/334-2301  
Name Availability 208/334-2301  
UCC 208/334-3191  
Fax 208/334-2847

Corporations & LLCs 208/334-2301  
Trademarks 208/334-2300  
Annual Reports 208/334-2301  
Notaries 208/334-2300  
Information Services 208/334-5354

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# Illinois

General Information 217/782-7880  
Name Availability 217/782-9521  
Trademarks 217/524-0400  
Limited Partnerships 217/785-8960  
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Corporations Section 217/782-6961  
Annual Reports 217/782-7808  
UCC 217/782-7518  
Limited Liability Companies 217/524-8008

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# Indiana

Corporations Information	317/232-6576	Fax	317/233-3387
UCC	317/233-3984	Notaries	317/232-6542
Website: <a href="http://www.sos.in.gov">www.sos.in.gov</a>			

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# Iowa

General Information	515/281-5204	Corporations Section	515/281-5204
Name Availability	515/281-5204	Annual Reports	515/281-7796
Limited Partnerships	515/281-5204	Notaries	515/281-8363
Fax - Corporations	515/242-5953	UCC	515/281-5204
Fax - UCC	515/242-5953		

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# Kansas

General Information	785/296-4564	Corporations Section	785/296-4564
Name Availability	785/296-4564	Annual Reports	785/296-4564
Fax: Corporations	785/296-4570	Fax: UCC	785/296-4570

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UCC Branch 502/564-3490  
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Records Information 502/564-3490  
Annual Reports 502/564-3490  
Trademark/Service mark 502/564-3490

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General Information 225/925-4704  
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Limited Partnerships 225/925-4704  
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Corporations Section 225/925-4704  
Annual Reports 225/925-4704  
Trademarks 225/925-4704  
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# Maine

General Information	207/624-7736	New Entity Filings	207/624-7740
Annual Reports	207/624-7752	Notaries	207/624-7650
UCC	207/624-7760	Fax	207/287-5874

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# Manitoba

## Companies Office

General Information 204/945-2500  
Name Availability 204/945-2500  
Limited Partnerships 204/945-2500  
Fax 204/945-1459  
Website: [www.companiesoffice.gov.mb.ca](http://www.companiesoffice.gov.mb.ca)

Corporations Section 204/945-5999  
Annual Returns 204/945-2955  
Business Names (Partnerships) 204/945-2500

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## Personal Property Registry

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Corporations Section 410/767-1340  
UCC 410/767-1459  
Limited Partnerships 410/767-1340  
Questions Re: Annual Reports 410/767-1170

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# Massachusetts

Corporations Section 617/727-9640  
Annual Reports 617/727-9640  
Limited Partnerships 617/727-2859  
Dissolutions 617/727-2853  
Nonprofit 617/727-4176  
Forms 617/727-9440

Name Availability 617/727-9640  
UCC 617/727-2860  
Trademarks 617/727-8329  
Service of Process 617/727-2853  
Business Trusts 617/727-2859

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# Michigan

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## Secretary of State

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# Minnesota

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# Montana

General Information	406/444-2034	Corporations Section	406/444-3665
Name Availability	406/444-3665	Annual Reports	406/444-5522
Limited Partnerships	406/444-3665	Notaries	406/444-5379
UCC	406/444-2468	Fax	406/444-3976

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# Nebraska

General Information	402/471-4070	Corporations	402/471-4079
Notary	402/471-2558	UCC	402/471-4080
Fax - Corporations	402/471-3666	Fax - UCC & Notary	402/471-4429

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General Information 775/684-5708  
Annual Reports 775/684-5708  
UCC 775/684-5708  
Notaries 775/684-5708  
Corporate Copies & Cert. Fax 775/684-5645

Corporations Section 775/684-5708  
Status 775/684-5708  
Limited Partnerships 775/684-5708  
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General Information 506/453-2703  
Name Availability 506/453-2703  
Limited Partnerships 506/453-2703

Corporations Section 506/453-2703  
Annual Reports 506/453-2703

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# New Hampshire

Corporations Section 603/271-3244  
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Corporate Information 603/271-3246  
UCC 603/271-3276

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General Information 609/292-9292  
Name Availability 609/292-9292  
UCC 609/292-9292  
Notaries 609/292-9292

Corporations Section 609/292-9292  
Annual Reports 609/292-9292  
Limited Partnerships 609/292-9292  
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# New Mexico

## Secretary of State

UCC, Partnerships, Trademarks/  
Servicemarks, Notaries, International 505/827-3600 or Fax 505/827-3611  
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## Public Regulation Commission

General Information	505/827-4508	Toll Free General Information	800/947-4722 Ext 2
Corporations Section	505/827-4502	Name Availability	505/827-4511
Annual Reports	505/827-4510	Certified Copies	505/827-4513
Good Standing Certificates	505/827-4510	Fax	505/827-4387

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# New York

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Uniform Commercial Code Fax 518/474-4478

Corporate & Business Records 900/Tel-Corp  
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# New Zealand

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# Newfoundland & Labrador

General Information 709/729-3302  
Limited Partnerships 709/729-3300  
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# North Carolina

General Information 919/807-2000  
Corporations Fax 919/807-2039  
Limited Partnerships 919/807-2225  
Notaries Fax 919/807-2130  
UCC Information 919/807-2111

Corporations Section 919/807-2225  
Name Availability 919/807-2225  
Notaries 919/807-2131  
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## Northwest Territories

General Information 867/920-8987  
Name Availability 867/873-7493  
Limited Partnership 867/920-8985  
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Corporations Section 867/920-8987  
Annual Reports 867/873-7492  
Personal Property Registry 867/920-3320

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Limited Partnerships 902/424-7770  
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Corporations Section 902/424-7770  
Annual Reports 902/424-7770  
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Annual Returns 867/975-6588  
Personal Property Registry 867/975-6592

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# Oklahoma

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Fax - Administration 503/986-6355  
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Copies/Certificates 503/986-2317  
Fax - Business Registrations 503/378-4381  
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# Puerto Rico

General Information 787/722-2121/2123  
Annual Reports 787/722-2121 ext 6280  
UCC 787/722-2121 ext 6243

Corporations Section 787/722-2121 ext 6226  
Notaries 787/722-2121 ext 6336  
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# Rhode Island

Corporations Division 401/222-3040  
Trademark/Service mark Section 401/222-1309  
Fax - UCC, Notaries, Trademarks 401/222-3879  
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Notary Public Section 401/222-1487  
UCC Section 401/222-3040  
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General Information	306/787-2962	Incorporations Section	306/787-9050
Name Availability	306/787-2962	Annual Report	306/787-2966
Limited Partnerships	306/787-1747	Fax	306/787-8999

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Information Service Corporation of Saskatchewan  
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# South Dakota

Corporations Section	605/773-4845	Annual Reports	605/773-4845
Name Availability	605/773-4845	Notaries	605/773-3539
Limited Partnerships	605/773-4845	Secretary of State - Gen Info	605/773-3537
UCC	605/773-4422	Fax	605/773-4550

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Apostilles/Authentications	615/741-3699	Corporate Information	615/741-2286
Corporations Certificates/Copies	615/741-6488	Motor Vehicle Temporary Liens	615/741-0529
UCC	615/741-3276	Notary Commissions	615/741-3699
Trademarks	615/741-0531	Service of Process	615/741-1799
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# Texas

## Corporations Section

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Limited Partnerships	512/463-5555	Fax	512/463-5709
Certifying	512/463-5578	Trademarks	512/463-9760
Legal Staff	512/463-5586	Assumed Names	512/463-5555

Forms on web: [http://www.sos.state.tx.us/corp/forms\\_option.shtml](http://www.sos.state.tx.us/corp/forms_option.shtml)

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# Virginia

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Annual Reports 360/725-0377  
Charities Program 360/725-0378  
Limited Partnerships/Trademarks 360/725-0377  
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Corporations Website: [www.sos.wa.gov/corps](http://www.sos.wa.gov/corps)

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Hours/Location 360/725-0377  
Customer Service 360/725-0377  
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# West Virginia

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Limited Partnerships	304/558-8000	Notaries	304/558-6000
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General Information	608/261-9555	Corporations Section	608/261-7577
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Foreign Annual Reports	608/267-3218	Limited Partnerships	608/267-7107
Foreign Corporations	608/267-7107	Name Reservation by Phone	608/261-7577
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# Wyoming

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Name Availability	307/777-7311	Annual Reports	307/777-7311
UCC	307/777-5372	Notaries	307/777-7311
Fax	307/777-5339	Website:	<a href="http://soswy.state.wy.us">http://soswy.state.wy.us</a>

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# Yukon Territory

General Information	867/667-5442	Fax	867/393-6251
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Name: **M. Richard Roberts**  
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Since its inception, CT has been a strong supporter and friend of the International Association of Commercial Administrators (IACA). As a corporate sponsor, CT is pleased to provide the IACA with this directory of its members. For your convenience, we've provided contact information for all CT Service Centers and brief descriptions of our services.

### **Statutory Representation/ Registered Agent Services**

The largest and most experienced provider of Registered Agent Services, CT helps companies of all sizes manage service of process and meet critical jurisdictional compliance requirements.

- Our nationwide network of expert staff and correspondents help CT customers manage service of process with customized distribution plans, a wide range of expedited delivery options, and Web-based management and collaboration tools for the entire litigation team.
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### **Business Entity Management and Due Diligence Search and Filing Services**

CT's nationwide service teams and intelligent transactional Web site, CTAdvantage.com, combine to give customers the most powerful entity management and due diligence solutions in North America.

- CT's expert Web-enabled services help customers complete a full range of business entity transactions, from researching the status of an entity to managing every type of filing for corporations, LLCs, LLPs, and LPs, to performing comprehensive due diligence.
- CTAdvantage provides 24/7 one-stop access to a repository of over 3,500 state-approved forms for corporations, LLCs, LLPs and LPs.
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### **UCC Search and Filing Services**

CT's renowned UCC search and filing services help customers employ best practices whether they're using CTAdvantage, or relying on their Service Teams for extremely complex transactions

- CT's Public Record Searching and Document Retrieval Service provides customers with access to critical information and documents in jurisdictions across the country, including UCCs/Fixture Filings, federal, state and miscellaneous liens, and online access to thousands of images
- CT's UCC Filing Services help ensure perfection of liens in a post-Revised Article 9 World, including original financing statements, in-lieu-of continuation filings, amendment filings, post filing searches, assignment, continuation and termination

### **Corporate Governance**

CT offers the leading entity management, governance and EDGAR solutions to help corporate governance officers maintain accurate corporate records, administer corporate affairs, and better collaborate with outside advisors.

- Award-winning hCue provides a searchable, centralized database of vital corporate records, including entity history, management structure, ownership records, meetings and minutes books, and an SEC Section 16 filing Module.
- CT's EDGAR Ease software and services are the market-leading solutions for EDGAR filings document conversion.

For more information about CT and the services we provide, please contact Jerry W. Daniel, Director of Government Relations at 1-800-833-3217.



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## Service Centers

### Atlanta

1201 Peachtree Street NE  
Atlanta, GA 30361  
800/241-8922  
404/888-6498 FAX

### Boston

155 Federal Street, Ste. 700  
Boston, MA 02110  
800/225-2034  
617/428-0938 FAX

### Chicago

208 S. LaSalle Street, Ste. 814  
Chicago, IL 60604  
800/475-1212  
312/263-3928 FAX

### Cincinnati

36 East 7th Street, Ste. 2400  
Cincinnati, OH 45202  
800/800-4447  
513/621-0116 FAX

### Clayton

120 South Central Ave., Ste. 400  
Clayton, MO 63105  
800/974-003  
314/863-0259 FAX

### Cleveland

1300 East Ninth Street, Ste. 1010  
Cleveland, OH 44114  
800/221-0556  
216/621-4059 FAX

### Dallas

350 North St. Paul Street, Ste. 2900  
Dallas, TX 75201  
800/759-8547  
214/754-0921 FAX

### Denver

1675 Broadway, Ste. 1200  
Denver, CO 80202  
800/362-1228  
303/629-2525 FAX

### Houston

1021 Main Street, Ste. 1150  
Houston, TX 77002  
866/293-2156  
866/293-6099  
713/658-9720 FAX  
713/759-1950 FAX

### Los Angeles

818 W. 7th Street, 2nd Floor  
Los Angeles, CA 90017  
800/888-9207  
213/614-9347 FAX

### Minneapolis

100 S 5th Street, Ste. 1075  
Minneapolis, MN 55402  
800/626-1773  
612/333-2524 FAX

### New York

111 Eighth Avenue, 13<sup>th</sup> Floor  
New York, NY 10011  
800/223-7567

### Philadelphia

1515 Market Street, Ste. 1210  
Philadelphia, PA 19102  
800/622-1428  
215/563-7773 FAX

### Plantation

1200 S. Pine Island Road  
Plantation, FL 33324  
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954/476-0158 FAX

### Seattle

520 Pike Street, Ste. 985  
Seattle, WA 98101  
800/456-4511  
206/621-8813 FAX

### Walnut Creek

1350 Treat Boulevard, Ste. 100  
Walnut Creek, CA 94597  
800/874-8820  
925/287-9801 FAX

### Washington, D.C.

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Washington, DC 20005  
800/336-3376  
202/572-9600 FAX

### Wilmington

Corporation Trust Center  
1209 Orange Street  
Wilmington, DE 19801  
800/677-3394  
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